

Job Description

Job title	Deputy Director of the Knowledge Mobilisation Programme
School / department	SMBS/GIAM
Grade	9
Line manager	Prof Rowan Myron
Responsible for (direct reports)	KM Fellows
Date of creation or review	18/11/2025

Main purpose of the job

The Knowledge Mobilisation (KM) deputy director will be part of the NIHR Knowledge Mobilisation programme. The deputy director will play a pivotal role in supporting the growth and implementation of the programme's research and operational strategies. The role will work closely with Knowledge Mobilisation Lead (Prof Rowan Myron) and the University of West London (UWL). The deputy director will have shared responsibility with Professor Myron for strategic direction and leadership of the programme.

The appointed Knowledge Mobilisation deputy director will work with Professor Myron to create, evaluate, and support the Knowledge Mobilisation programme, and will be responsible for delivering the KM Fellows evaluation, publications, securing further high-status funding, and ensuring demonstrable progress throughout the programme. This will include providing strategic direction for the Knowledge Mobilisation Fellows in NW London, engaging with the other NIHR ARC Knowledge Mobilisation Leads and Fellows in England, and attending national meetings.

The Knowledge Mobilisation deputy director role is integral to the NIHR's mission, acting as a catalyst for change by ensuring research findings are effectively mobilised into practice, implemented in healthcare settings, thereby improving patient outcomes, reducing health inequalities, and contributing to the overall enhancement of health and care services.

Key areas of responsibility

Key responsibilities of the role will include:

- 1. Translating Research into Practice:** The Knowledge Mobilisation deputy director plays a pivotal role in overseeing the translation of research outputs into practical, actionable strategies within the health and care services. This ensures that the latest evidence-based practices do not remain theoretical but are actively integrated into everyday clinical and operational procedures.
- 2. Collaboration and Engagement:** The role involves extensive collaboration with various stakeholders, including health and care professionals, researchers, patients, public bodies, and other organisations. By fostering these relationships, the Knowledge Mobilisation deputy director will ensure that the programme's activities are aligned with the needs and priorities of these diverse groups, thereby enhancing the relevance and impact of the Fellows work.
- 3. Strategic Research Leadership:** Provide strategic research leadership as part of the senior management team, the Knowledge Mobilisation deputy director provides strategic direction for the research programme's knowledge

mobilisation and implementation activities. The role involves leading on large scale funding applications and providing expert advice and political guidance, which is crucial for navigating the complex landscape of healthcare research funding, knowledge mobilisation and implementation.

4. Knowledge Exchange and Mobilisation: The role is key in facilitating the exchange of knowledge between the programme and external entities, including the NIHR and other KM programmes nationally. This exchange is vital for the dissemination of best practices and innovative approaches across the network, contributing to the improvement of health and care services on a broader scale.

5. Monitoring and Evaluation: By overseeing the Knowledge Mobilisation process, the Knowledge Mobilisation deputy director plays a role in monitoring the progress and evaluating the effectiveness of various initiatives. This feedback loop is essential for continuous improvement and for ensuring that the Fellows activities are achieving their intended impact.

6. Responding to Local Needs: The Knowledge Mobilisation deputy director ensures that all activities are responsive to the specific health and care needs of the NW London population and beyond. This focus is crucial to improving health outcomes and reducing health inequalities.

7. Influencing Policy and Practice: Through their work, the Knowledge Mobilisation deputy director has the opportunity to influence health and care policy and practice at both a local and national level. By demonstrating the effectiveness of research-based interventions, they can contribute to shaping health policy, ultimately leading to broader systemic changes in healthcare.

In addition to the above areas of responsibility the post-holder maybe required to undertake any other reasonable duties relating to the broad scope of the position, commensurate with the post, and in support of the University.

Dimensions / background information

The Knowledge Mobilisation (KM) deputy director will be part of the senior team of the Knowledge Mobilisation programme and the Geller Institute of Aging and Memory (GIAM). The deputy director will play a pivotal role in supporting the growth and implementaiton of the programme's research and operational strategies. This role will work closely with Knowledge Mobilisation Lead (Prof Rowan Myron) and research networks within the University of West London (UWL). The deputy director will have shared responsibility with Professor Myron for strategic direction and leadership of the programme. The KM programme sits within the research Institute of Geller Institute of Aging and Memory (GIAM) which is part of the School of Medicine and Biomedical Sciences.

Person Specification

	Criteria	Essential or Desirable ¹	Demonstrated ²		
			Application	Interview	Test / Exercise
Qualifications and/or membership of prof. bodies	Experience of research in health and social care settings	Essential	x	x	
	PhD in a relevant field	Essential	x	X	
Knowledge and experience	Strong critical thinking abilities to address barriers and be agile in solving problems	Essential	X	X	
	Experience of knowledge mobilisation, and/or research impact on practice	Essential	X	X	
	Demonstrable experience of academic leadership, promoting a sense of collegiality and ambition	Essential	X	X	
	Experience of supervision of doctoral students, with successful completions	Essential	x	X	
	Track record of successful funding applications and research delivery	Essential	x	x	
Specific skills to the job	Ability to work across teams and sectors, and to engage with diverse stakeholders.	Desirable	x	X	
	Track record of publications in high status journals	Essential	X	X	
	Demonstrated ability to persuade and guide stakeholders in the use of evidence in decision-making.	Essential	X	X	
	Ability to lead knowledge mobilisation research and inspire others to engage with evidence-based practices.	Essential	x	X	
General skills	Strong critical thinking skills to address barriers in knowledge implementation.	Essential	x	X	
	Ability to work with flexibility across varied settings	Desirable	x	X	

	Strong team working skills	Desirable	X	x	
Other	To support the growth and implementation of the KM programmes research and operational activity	Essential	x	x	
	Strong organisational and project management skills, experience in managing budgets and resources effectively	Essential	x	X	

Disclosure and Barring Scheme Is a DBS Check required: DBS This post requires a standard DBS check D

Before making a selection, please refer to the University's [Disclosure and Barring Checks Guidance for Staff](#) and [Criminal Convictions, Disclosures and Barring Staff Policy and Procedure](#). If a DBS check is required for the role, a **Check Approval Form** will need to be completed.

¹**Essential Criteria** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

Desirable Criteria are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements, to determine which applicants to shortlist.

²**Demonstration:** Select the Recruitment Process stage at which the candidates will have to demonstrate that they meet the criteria. Criteria which have to be demonstrated at application stage should be mentioned in the Recruitment Information Pack as Pre-Selection/Killer Questions, Shortlisting Questions or Shortlisting Criteria. Other criteria should be evaluated and tested at interview stage (e.g. through interview questions) or through additional tests, exercises or presentations. Criteria can (and should) be demonstrated at multiple stages.